

Acknowledgment and Agreement Regarding Consulting Services

Client Name:

Date:

Client Address:

Phone(s):

Fax:

Email:

To: Edward H. Smith and/or his affiliates and assigns
497 Hooksett Rd., #395, Manchester, NH 03104
Phone: (603) 867-1022 Fax: (603) 218-6624
Email: ehsportal@gmail.com
Website: www.ehsportal.com

I hereby acknowledge and understand that, in the course of providing consulting services, any suggestions or information you provide is not intended to be, nor should be construed to be, legal advice or any other advice for which specific professional licensing is required. I understand you are not an attorney and you do not render legal advice or any other advice for which specific licensing is required in my jurisdiction; and nothing you do on my behalf will be construed as such.

I understand you can assist in the preparation of letters and/or any summary, background, or other information and suggested communications that would be helpful in dealing with the issues I am involved with - and you can do research and help me find information and resources that would be useful to me.

However, in the final analysis, I understand that I have to decide what specific actions I want to take based on my own evaluation of, and judgment about, the various issues. I further understand that any work you perform for me is subject to the following terms and conditions:

1. All work shall be performed on a "best efforts" basis.
2. In order to keep costs down, your work will be performed via phone and email with documents transmitted via fax or email attachment whenever possible.
3. I agree to pay \$50 per hour for services rendered plus reimbursement of authorized out-of-pocket expenses; with a minimum retainer of \$ 300.
4. I will pay for work from time to time as tasks and assignments are completed.
5. I agree and understand that (a) you are not liable to continue working if, for any reason, fees aren't paid in accordance with the above and/or in accordance with other mutually acceptable arrangements, (b) that a fax or electronically-submitted copy of this Agreement is enforceable as an original, and (c) I am responsible for any/all collection costs which may arise by way of, or in connection with, this Agreement.

CLIENT SIGNATURE

Please Print Name:

Date

01-2017